

REGULAR CITY COUNCIL MEETING
MAY 11, 1987

PRESENT

Ruth Hansen	Mayor
Craig Greathouse	Council Member
Don Dafoe	Council Member
Gayle Bunker	Council Member
Neil Dutson	Council Member

ABSENT

David Church	Council Member
--------------	----------------

OTHERS PRESENT

Dorothy Jeffery	City Recorder
Jim Allan	City Manager
Richard Waddingham	City Attorney
John Quick	City Engineer
Richard K. Turner	Richard K. Turner, C.P.A.
Gregory Nielsen	Richard K. Turner, C.P.A.
Carolyn Young	July 4th Committee Member
Sherry Harper	July 4th Committee Member
Roger Young	Chief of Police
Max Wood	Parks & Recreation Director

Mayor Hansen called the meeting to order at 7:00 p.m. Dorothy Jeffery, City Recorder, acted as secretary. Mayor Hansen stated that notice of the meeting time, place and agenda was posted at the principal office of the governing body located at 76 North 200 West and was provided to the Millard County Chronicle/Progress, the local radio station, KNAK, and to each member of the City Council by personal delivery two days prior to the meeting.

MINUTES

The proposed minutes of a special City Council meeting held May 4, 1987, were presented for consideration and approval. The Council reviewed the minutes briefly, after which Council Member Gayle Bunker MOVED that the minutes be approved as presented. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, a list of which had been given to them two days prior to the meeting. Following a brief discussion of the accounts payable, Council Member Don Dafoe MOVED that the accounts payable be approved for payment in the amount of \$23,302.39, including the Millard County Fire District/Delta City Fire Department's Accounts Payable in the amount of \$1,730.03. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

RICHARD K. TURNER, C.P.A.: AUDIT REPORT FOR YEAR ENDING JUNE 30, 1987

Mayor Hansen asked Richard K. Turner, CPA, to present a proposal for Delta City's 1986-1987 annual audit.

Richard K. Turner reviewed a proposal for Delta City's 1986-1987 year end audit. He proposed the cost of the June 30, 1987, audit to be \$8,500, and the cost for monthly retainer fees for 1987-1988 to be \$150 per month starting July 1, 1987. Following a brief discussion, Council Member Craig Greathouse MOVED that the Council accept the proposal from Richard K. Turner, CPA, to do Delta City's 1986-1987 fiscal year audit for \$8,500 and a 1987-1988 fiscal year monthly retainer fee of \$150. The motion was SECONDED by Council Member Don Dafoe. Mayor Hansen asked if there were any further comments or questions regarding the motion or proposal. There being none, she called for a vote. The motion passed unanimously.

CAROLYN YOUNG/SHERRY HARPER: FOURTH OF JULY CELEBRATION ACTIVITIES

Mayor Hansen asked Carolyn Young and Sherry Harper, Fourth of July Committee Chairpersons, to review with the Council activities planned for Delta City's Fourth of July celebration.

Sherry Harper explained that a first annual Delta Charity Olympic Games is scheduled for 1:00 p.m. on July 4th. There will be three age divisions for participation, with events in each division geared to that particular age. She also said that there will be an entry fee of \$20.00 per team, which will be donated to a designated benefactor. Ms. Harper said that the 1987 benefactor of the Delta Charity Olympic Games will be the Delta Senior Citizen Extended Care Center. Ms. Harper reviewed the rules and regulations of the games and explained the games to the Council.

The Council Members asked if Delta City would be liable if an accident occurs during the Fourth of July activities. Attorney

Waddingham was instructed to research Delta City's position regarding this issue.

Mayor Hansen thanked Ms. Harper and Ms. Young for their interest and involvement in the community and for their time and efforts spent in planning the upcoming Fourth of July celebration.

CITY ENGINEER JOHN QUICK: ROLFE CONSTRUCTION PAY REQUEST

Mayor Hansen asked City Engineer John Quick to present a pay request for Rolfe Construction to the Council.

City Engineer John Quick presented Partial Payment Estimate No. 5 for Rolfe Construction as final payment of the Open Drain Enclosure Project in the amount of \$18,101.

Mr. Quick briefly reviewed the completion of the Open Drain Enclosure Project, after which Council Member Don Dafoe MOVED to authorize final payment to Rolfe Construction in the amount of \$18,101 for the Open Drain Enclosure Project. The motion was SECONDED by Council Member Gayle Bunker. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

COUNCIL MEMBER DON DAFOE: EXPANSION OF IBM COMPUTER

Mayor Hansen asked Council Member Don Dafoe to discuss with the Council a proposal to upgrade the IBM System 36 computer.

Council Member Don Dafoe said that a meeting was held at the City Office with representatives from IBM concerning the expansion of the System 36 computer. IBM's recommendation was to upgrade the Ram system 200 megabytes and upgrade the Ram at a cost of \$14,275 and recommended that the expansion be purchased for the IBM System 36 computer. He also recommended that the expansion be funded from the Water and Sewer departments, in which Public Works Director Neil Forster was in agreement to.

Following discussion, Council Member Don Dafoe MOVED to authorize the purchase of a 200 megabyte disk storage unit for the System 36 and to upgrade the microprocessing in the amount of \$14,275. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a motion. The motion passed unanimously.

COUNCIL MEMBER DON DAFOE: EXPANSION OF PC COMPUTER - POLICE DEPARTMENT

Mayor Hansen asked Council Member Don Dafoe to present a proposal for expansion of the PC Computer in the Police Department.

Council Member Don Dafoe explained that the PC Computer in the Police Department is no longer being manufactured by IBM and proposed to, rather than spend money to upgrade the existing PC, purchase a new computer recently released by IBM, which replaces the present line of PC computers, for the Police Department.

Following brief discussion, Council Member Gayle Bunker MOVED to table discussion of this issue until after discussion of the tentative budget. The motion was SECONDED by Council Member Don Dafoe. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

COUNCIL MEMBER CRAIG GREATHOUSE: APPOINTMENT OF PLANNING COMMISSION BOARD MEMBER

Mayor Hansen asked Council Member Craig Greathouse to discuss with the Council the appointment of a new Planning Commission Board member.

Council Member Craig Greathouse reminded the Council that a member needs to be appointed to the Planning Commission to replace Ron Smith, who has moved away. He then recommended that Douglas Esplin be appointed as a new member of the Planning Commission.

Following a brief discussion, Council Member Craig Greathouse MOVED to appoint Douglas Esplin as a new member to the Planning Commission. The motion was SECONDED by Council Member Neil Dutson. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

CITY MANAGER JIM ALLAN: UTAH MUNICIPAL FINANCE COOPERATIVE II AGREEMENT AND RESOLUTION

Mayor Hansen asked City Manager Jim Allan to present a proposed Utah Municipal Finance Cooperative II Agreement and Resolution.

City Manager Jim Allan reviewed with the Council a proposed Utah Municipal Finance Cooperative II Agreement and Resolution. Council Member Don Dafoe requested that the Council receive a copy of the agreement and resolution and that Attorney Richard Waddingham review the proposed agreement and resolution before a decision is made.

Following a brief discussion, Council Member Gayle Bunker MOVED to table this item to allow for further review by the City Council and the City Attorney. The motion was SECONDED by Council Member Neil Dutson. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

CITY ATTORNEY RICHARD WADDINGHAM: DELTA CITY INSURANCE FY 1987-1988

Mayor Hansen asked Attorney Richard Waddingham to review with the Council Delta City's insurance for FY 1987-1988.

Attorney Waddingham said that he talked to Utah Local Government's Insurance Trust representatives as per Council's instructions and asked what Delta City's responsibility would be for another city's debt under the Trust's insurance. He said that according to Sheron Tuttle, Trust representative, the Trust can assess other entities within the Trust if the Trust's liabilities exceed the assets.

Following a brief discussion, Council Member Don Dafoe MOVED to table this issue until after discussion of the tentative budget. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

CITY MANAGER JIM ALLAN: DELTA CITY FY 1987-1988 TENTATIVE BUDGET

Mayor Hansen asked City Manager Jim Allan to present Delta City's tentative budget for Fiscal Year 1987-1988.

City Manager Jim Allan presented the following tentative budget for Fiscal year 1987-1988:

SUBJECT: Tentative Budget for Fiscal Year 1987-1988

A. GENERAL

The following summary budget figures for the General Fund Departments, as well as the budgets for the Special Funds and Proprietary Funds, represent the latest revenue and expenditure data.

B. PROBLEMS

There still needs to be resolved a number of financial issues that may impact each fund group. These issues include allocating available revenues to some unsupported expenditure requests and deciding whether or not to accept the expenditures, e.g. new health insurance costs, liability and property insurance costs, and street department costs for the capital fund.

C. RECOMMENDATION

It is requested that the City Council approve the following tentative budget and that the problem issues mentioned above be addressed in subsequent discussions in arriving at a final budget.

D. TENTATIVE GENERAL FUND REVENUES

SEE ATTACHED

E. TENTATIVE GENERAL FUND BUDGET

<u>DEPARTMENT</u>	<u>BUDGET AMOUNT</u>
MAYOR/CITY COUNCIL	22,440
JUDICIAL	7,805
TREASURER	26,578
RECORDER	30,718
CITY ATTORNEY	39,421
CITY HALL	90,175
POLICE DEPARTMENT	197,047
BUILDING INSPECTOR	3,750

STREETS	64,576
SOLID WASTE	54,450
ENGINEERING	2,400
PARKS & PARK AREAS	41,412
RECREATION	26,779
LIBRARY	36,447
CELEBRATIONS	6,154
TRANSFER TO OTHER FUNDS	67,726
AIRPORT	8,650
IRRIGATION	<u>11,204</u>
TOTAL:	\$737,732

DELTA CITY
GENERAL FUND BUDGET - REVENUES
FY 1987-1988

<u>ACCOUNT NUMBERS</u>	<u>SOURCE OF REVENUES</u>	<u>REVENUE ESTIMATE</u>
<u>3100</u>	<u>TAXES</u>	
10	GENERAL PROPERTY TAX	109,330
20	DELINQUENT-PRIOR YEARS TAX	5,520
30	GENERAL SALES AND USE TAXES	204,750
40	FRANCHISE TAX	<u>83,500</u>
	SUBTOTAL:	403,100
<u>3200</u>	<u>LICENSES AND PERMITS</u>	
10	BUSINESS LICENSES AND PERMITS	23,000
21	BUILDING AND EQUIPMENT PERMITS	5,230
25	ANIMAL LICENSES AND FEES	1,950
26	OFF SITE IMPROVEMENT PERMITS	<u>300</u>
	SUBTOTAL:	30,480
<u>3300</u>	<u>INTERGOVERNMENTAL</u>	
	<u>STATE</u>	
60	STATE GRANTS - Sidewalk Safety Program	2,000
56	CLASS C ROAD FUND ALLOTMENT	50,500
58	STATE LIQUOR FUND ALLOTMENT	9,000
	<u>OTHER</u>	
70	FIRE DISTRICT CHARGES	<u>4,200</u>
	SUBTOTAL:	65,700
<u>3400</u>	<u>CHARGES FOR SERVICES</u>	
12	CROSSING GUARD REIMBURSEMENT	1,400
74	PARKS AND RECREATION FEES	10,640
81	AIRPORT FEES, LEASE AND RENTAL	6,360
82	AIRPORT FUEL TAX	600
92	IRRIGATION-DITCH TAX AND RENTAL	1,700
93	ROAD ENCROACHMENT FEES	1,000
94	ZONING/SUBDIVISION PROCESSING FEES	
95	SOLID WASTE LANDFILL FEES	<u>54,500</u>
	SUBTOTAL:	76,200
<u>3500</u>	<u>FINES AND FORFEITURES</u>	
10	COURT FINES	11,300
20	BAIL FORFEITURES	5,500
40	SMALL CLAIMS FILING FEES	400
50	LIBRARY FINES AND FEES	<u>2,000</u>
	SUBTOTAL:	19,200

3600	<u>MISCELLANEOUS REVENUE</u>	
10	INTEREST EARNINGS	10,025
21	UTILITY CHARGES	
	SOLID WASTE FEES	4,100
	AUDIT	4,000
	CHAMBER OF COMMERCE	4,000
40	SALE OF FIXED ASSETS	500
50	SUNDRY	5,200
60	MACAULEY CASE - Partial Settlement	20,000
70	APPROPRIATED FUND BALANCE	<u>94,227</u>

SUBTOTAL: 143,052

FUND TOTAL: 737,732

CLASS "C" ROAD FUND

FUND
21I. REVENUE SOURCE

	<u>Estimated FY 86-87</u>	<u>Approved FY 87-88</u>
State Apportionment	40,400	50,500
Opening Balance	<u>-0-</u>	<u>-0-</u>
TOTAL:	\$40,400	\$50,500

II. EXPENDITURE

	<u>Estimated FY 86-87</u>	<u>Approved FY 87-88</u>
Capital Projects	27,400	37,500
Transfer Debt Service	<u>13,000</u>	<u>13,000</u>
Ending Cash Balance	-0-	-0-
TOTALS:	\$40,400	\$50,500

DEBT SERVICE

FUND
30I. REVENUE SOURCEApproved
FY 87-88Transfer from General Fund
Interest Income49,987
65,767

TOTAL:

\$115,754

II. EXPENDITUREApproved
FY 87-88

A. General Obligation Bonds
Municipal Building
(1984-1999)

B. Interest
General Issue
Municipal Building
(1984-1999)

C. Lease Purchase
Computer (1984-1990)
Copy Equipment (1985-1989)

D. Special Bonding with Utah State
Street Improvement Project
1985-2015

10,000

15,080

7,543

3,864

79,267

TOTAL:

\$115,754

STREET IMPROVEMENT PROJECT

FUND
45-4410

I. REVENUE SOURCE

Approved
FY 87-88

Capital Reserve Fund
Transfer from General Fund
Transfer from Impact Fees - Material
Transfer from Impact Fees - 4th East

43,923
17,739
13,565
15,000

TOTAL:

\$90,277

II. EXPENDITURE

Approved
FY 87-88

Chip Seal
Street Improvements - Material
Street Improvements - 4th East

43,973
31,304
15,000

TOTAL:

\$90,277

CENTRAL PARK EXPANSION PROJECT

FUND
45-4510

I. REVENUE SOURCE

Approved
FY 87-88

Fund Balance
Transfer from General Fund

22,843
-0-

TOTAL:

\$22,843

II. EXPENDITURE

Approved
FY 87-88

Engineering
Cinderbrick Building

200
22,643

TOTAL:

\$22,843

AIRPORT RUNWAY IMPROVEMENT PROJECT - PHASE II

FUND
45-5400

I. REVENUE SOURCE

Approved
FY 87-88

Capital Reserve Fund
Transfer from General Fund
Utah State Grant

13,492
-0-
121,428

TOTAL:

\$134,920

II. EXPENDITURE

Approved
FY 87-88

Runway 12/30 and Taxiways:
Rejuvenation and Slurry Seal

134,920

TOTAL:

\$134,920

STREET LIGHT UTILITY TRUST FUND

FUND
70-4410

I. REVENUE SOURCE

Approved
FY 87-88

Interest Earning
End Cash Balance

1,689
25,500

TOTAL:

\$27,189

II. EXPENDITURE

Approved
FY 87-88

Transfer to General Fund
Street Department Utility Costs

1,689

TOTAL:

\$1,689

LIBRARY TRUST AND IMPROVEMENT FUND

FUND
70-4580

I. REVENUE SOURCE

Approved
FY 87-88

Interest Earning	2,200
Private Donations	500
Bicentennial Endowment	
Ending Cash Balance	<u>12,605</u>
TOTAL:	\$15,305

II. EXPENDITURE

Approved
FY 87-88

Bicentennial Bookshelf	1,000
End Balance	<u>14,305</u>
TOTAL:	\$15,305

IMPACT FEES - SUBDIVISIONS

FUND
71

I. REVENUE SOURCE

Approved
FY 87-88

Subdivision Fees	1,400
Interest	800
Fund Balance	<u>26,365</u>
TOTAL:	\$28,565

II. EXPENDITURE

Approved
FY 87-88

Transfer to General Fund	
Street Improvements - 4th East	15,000
Street Improvements - Material	13,565
End Balance	<u>-0-</u>
TOTAL:	\$28,565

DELTA CITY
PROPRIETARY BUDGET 1987-1988

A. WATER ACCOUNT

1. REVENUES:	\$229,300
2. EXPENDITURES:	\$229,300

B. SEWER ACCOUNT

1. REVENUES:	\$120,704
2. EXPENDITURES:	\$120,704

C. FIRE DEPARTMENT ACCOUNT

1. REVENUES:	\$54,650
2. EXPENDITURES:	\$54,650

Following discussion, Council Member Neil Dutson MOVED to approve the Delta City Tentative Budget for Fiscal year 1987-1988. The motion was SECONDED by Council Member Don Dafoe. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a roll call vote. The voting was as follows:

Council Member Craig Greathouse	Yes
Council Member Don Dafoe	Yes
Council Member Neil Dutson	Yes
Council Member Gayle Bunker	Yes
Council Member David Church	Absent

The motion passed unanimously.

Attorney Richard Waddingham reminded the Council that the City Attorney budget will need to be increased to allow for upcoming litigation expenses.

The Council then scheduled a budget work session to be held Tuesday, May 26, 1987, at 7:30 p.m.

COUNCIL MEMBER DON DAFOE: EXPANSION OF PC COMPUTER - POLICE DEPARTMENT

Following review of the tentative budget for FY 1987-1988, the Council agreed to proceed with the previously approved purchase of the Spillman Data System Police Package to be used on the existing PC Computer in the Police Department and upgrade that PC for the proposed package.

CITY ATTORNEY RICHARD WADDINGHAM: DELTA CITY INSURANCE FY 1987-1988

Following brief discussion of Delta City's insurance for FY 1987-1988, Council Member Gayle Bunker MOVED to obtain Delta City's General Liability Insurance Coverage for FY 1987-1988 from Landmark America, as set out in Nickle Insurance Agency's bid proposal, in the amount of \$18,011. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

Attorney Richard Waddingham requested that the Council go into closed session to discuss pending litigation. Council Member Neil Dutson MOVED that the Council meet in closed session at 8:30 p.m. for the purpose of discussing pending litigation. The motion was SECONDED by Council Member Don Dafoe. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

Following discussion, Council Member Neil Dutson MOVED to reconvene to regular City Council meeting at 8:40 p.m. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

Mayor Hansen asked if there were any further comments, questions, or items to be discussed. There being none, Council Member Neil Dutson MOVED to adjourn. The motion was SECONDED by Council Member Gayle Bunker. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she declared the meeting adjourned at 8:42 p.m.


RUTH HANSEN, Mayor

DOROTHY JEFFERY
Delta City Recorder

MINUTES APPROVED: 6-08-87